



# City of Jacksonville, Florida

## 630-City Tree Planting Program

### Information

A NEW DAY.

City Arborist: Justin Gearhart [jgearhart@coj.net](mailto:jgearhart@coj.net)

Associate Urban Forester: Jennifer Grable [Jgrable@coj.net](mailto:Jgrable@coj.net)

630-City Portal Website: <https://myjax.custhelp.com/>

#### What is 630-CITY Tree Planting Program?

- The City of Jacksonville's Urban Forestry Team uses the [Tree Mitigation Fund](#) to plant trees on the City Right of Way in front of residential and commercial properties. We cannot plant on private property.
- A staff member from our Urban Forestry team will determine if there's enough room as well as what the best species to plant based on factors like soil, light, space, utility conflicts, etc.

#### How does the process work for the city to plant trees for me?

1. Citizen submits a request through 630-CITY (online or phone).
2. Urban forestry team reviews requests and determines eligibility for the program.
  - a. Unfortunately, not all sites will be eligible to receive a tree. Limited right-of-way space, privately owned roads and other factors may result in tree request being denied.
3. After a site has been approved for a tree, a representative from the urban forestry team will contact you.
  - a. Contact will be made by email when an email is available. The choice will need to be confirmed in writing. Tree species availability fluctuates with market.
4. Confirmed requests are then organized and given to our contractor for planting.
5. After your tree has been planted a water bag will remain around the tree trunk during the warranty period of 3 months. If you have any questions about watering or caring for your tree you can email one of the Urban Forestry Staff.